

**INTERNATIONAL PUBLIC MANAGEMENT ASSOCIATION
GREATER ST. LOUIS CHAPTER**

BYLAWS

ARTICLE I - NAME

The name of the organization shall be GREATER ST. LOUIS INTERNATIONAL PUBLIC MANAGEMENT ASSOCIATION FOR HUMAN RESOURCES.

ARTICLE II - OBJECTIVES

This Chapter shall be a non-profit organization. Its objectives shall be:

Section 1. To promote and encourage the study, development, and use of improved methods and higher standards in Human Resources research and administration.

Section 2. To encourage research and professional development in the field of Human Resources administration and management.

Section 3. To foster and develop interest in establishing and maintaining comprehensive programs of Human Resources administration based on the merit principle.

Section 4. To provide a forum for the interchange of thought and a medium for the collection, publication, and distribution of information relating to Human Resources research and administration.

Section 5. To implement the objectives and programs of the International Public Management Association for Human Resources (IPMA-HR) within the Chapter area.

ARTICLE III - MEMBERSHIP

Section 1. Membership in the St. Louis Chapter of IPMA shall be open to any person who is in support of the objectives and programs of this Chapter and of the IPMA-HR. Members of the Chapter who are not members of IPMA-HR are not permitted to hold office and have no privileges of IPMA-HR.

Section 2. The annual dues for chapter membership shall be established by the Board of Directors of this Chapter and shall be payable in advance.

Any full-time graduate or undergraduate student, or any person participating in a formal public service internship program sponsored by a recognized academic institution, may become a Student Member of the Association upon payment of dues as determined by the Board of Directors. Student members shall be permitted to participate in the affairs of the Association but shall not be eligible to vote or hold office.

New members of the St. Louis Chapter shall be admitted to the Chapter upon the approval of the Board of Directors.

ARTICLE IV - OFFICERS OF THE CHAPTER

Section 1. The officers of this Chapter shall be a President, a Vice-President, Secretary, and a Treasurer. All chapter officers must be voting members of IPMA-HR.

Section 2. The management of the chapter's affairs and the development and guidance of its program activities shall be the responsibility of the Board of Directors of the Chapter. The Board of Directors shall consist of the above officers, three elected members, and the immediate Past President. Members of the Board of Directors shall represent all levels of government. The terms of office of the elected members shall be two years beginning on July 1 or when successors have been elected and installed. Officers and members of the Board of Directors shall be elected by majority vote of the members of the Chapter. If an officer or member terminates his/her membership, the unexpired term will be filled by appointment by the Board of Directors.

Section 3. All members of the Chapter shall have a voice and a vote in the affairs of the chapter. On matters calling for a decision by the Chapter membership, voting shall be by voice or by ballot as the members may determine.

ARTICLE V - ELECTION OF OFFICERS

Section 1. At least thirty (30) days prior to the expiration of the terms of the officers and other members of the Board, the President shall appoint a Nominating Committee of three members. The Committee shall nominate from the membership of the Chapter one candidate for each of the offices and three candidates for the Board of Directors. The nominees shall represent all levels of government. At this time, self-nominations may also be submitted to the President.

Section 2. The report of the Nominating Committee shall be presented to the membership and voted on at the annual election, and at that time additional nominations may be submitted from the floor. In the event that two or more candidates are nominated for a given office, the President and members of the Board of Directors present at the annual election shall establish procedures for conducting the voting for the contested office by ballot and monitoring the voting process to see that it is conducted properly.

Section 3. No officer or member of the Board of Directors shall be eligible to succeed him/her/them self in the same office more than once without a break in office.

ARTICLE VI - DUTIES OF OFFICERS

Section 1. The President shall be the executive officer of the Chapter. He/she/they shall preside over the meetings of the Chapter and its Board of Directors. The president shall appoint from the membership of the Chapter the Nominating Committee and other such standing and special committees as deemed necessary.

Section 2. The Vice-President shall act for the President in his/her/their absence. The Vice-President is responsible for developing and arranging programs for the organization and for chairing the program committee if one has been established by the President. Final approval of all programs is subject to the approval of the President.

Section 3. The Treasurer shall be responsible for the maintenance of the Chapter's financial records fiscal reports, , and any other necessary reports. The Treasurer shall conduct the business

affairs of the Chapter, and will be responsible for the receipt, safekeeping and disbursement of funds. The Secretary shall be responsible for Chapter minutes and ordering of meals for Chapter events.

Section 4. The Board of Directors shall carry out the established policies of the Chapter and shall propose new policies for approval by the membership. The Board of Directors shall authorize expenditures and programs consistent with the objectives of the Chapter. Five members of the Board of Directors shall constitute a quorum, and a majority vote of those present shall govern.

Section 5. The Board of Directors shall meet at the request of the President, such meetings to be held at least annually. Board meetings shall be held to review the activities of the chapter, develop plans for future activities, and to consider other matters brought to the attention of the Board.

Section 6. All details of procedure not otherwise specifically stated in the Constitution and Bylaws shall be governed by Robert's Rules of Order.

Section 7. Meetings of this Chapter shall be held at least four (4) times per year. The President of the Board of Directors shall have authority to call special meetings when deemed necessary.

ARTICLE VII - AMENDMENTS

Section 1. Amendments may be proposed at any time by the Board of Directors or by any member of the Chapter through the Board of Directors.

Section 2. Before any amendments to these bylaws are formally presented to the chapter membership for consideration, the proposed amendments must first be approved or revised by the Board of Directors and then shall be submitted by the President of the local Chapter or his designee to the Secretaries of the IPMA-HR with a request that the proposed bylaw change(s) be reviewed for conformity with policies of the IPMA-HR as established by the Executive Council. No action on these proposed amendments will be taken until a response to a request for review has been received by the chapter.

Section 3. After review by the Board of Directors of the local Chapter and approval by IPMA-HR, the Bylaws may be amended at a regular meeting of the Chapter or at any time by mail vote. A two-thirds majority of those voting shall be required for approval of an amendment.

ARTICLE VIII - ADOPTION OF THE CONSTITUTION AND BYLAWS

This Constitution and Bylaws shall be adopted by the approval of the Board of Directors, a majority vote of the membership, and approval of the National Headquarters.

A current copy of the Constitution and Bylaws shall be made available to all members of this Chapter.

ARTICLE IX - MONIES

Section 1. All monies levied or otherwise collected or amassed by the Chapter shall be used exclusively for public purposes in accordance with the stated objectives of the Chapter. The Chapter shall not issue any stocks or certificates.

Section 2. EXPENDITURES. Approval of the Board of Directors shall be obtained before any expenditure is incurred. The funds of the Chapter shall be disbursed by the Treasurer or, in the absence of that officer, by the President.

Section 3. ANNUAL AUDITS. The fiscal year of the Chapter shall end June 30, and at the end of each fiscal year the President may appoint an Auditing Committee which shall audit all the financial and property records of the Chapter and submit a certified report which shall be available upon request to any member of this Chapter.

Section 4. The International Public Management Association for Human Resources (IPMA-HR) is not responsible for any liabilities this Chapter might incur.

Adopted by Greater St. Louis Chapter at meeting of December 1, 2011. Amended December 15, 2020, following approval by IPMA-HR.